

Wilton-Lyndeborough Cooperative School District
School Administrative Unit #63

192 Forest Road,
Lyndeborough, NH 03082

Bryan K. Lane
Superintendent of Schools

Betty Moore, M.Ed.
Director of Student Support Services

Lise Tucker
Business Administrator

BUSINESS OFFICE REPORT
December 12, 2017

Lise attended the "School Care Annual Meeting". The focus continues to be on costs, quality and prevention. As the employer, we are the liaison and activist for both the employee and the provider. Consumer Driven Plans increased another 65% from last year. Our keynote speaker was a futurist who has spent over thirty years in the business of healthcare. The drivers are risk, standardization, volume groups, and choice with value. It is projected that portable technology will become readily available to provide constant patient connectivity. For example, a miniature heart monitor will be on your wrist. Your future healthcare facility will be your home, not the hospital for non-life threatening illnesses.

As you know, we now have a new District Treasurer. Lise met with Cindy a couple of times during the month to go over what is needed in the monthly reports and the functions of the position. You will find that we have changed the format of the report slightly to incorporate both month and year to date information. You will also find that we have categorized revenues and expenses. We felt this format reflects a better picture of what happens on a monthly basis. We are now up to date with the monthly reports. We will focus on internal controls next.

We had our first quarterly Wellness meeting. The agenda included reviewing the district wide Cookbook initiative from last year, exploring School Care 30 minute seminars, reviewing the USDA presentation on "Wellness and What School Staff Need to Know", and the possibility of having an annual Wellness Fair Fundraiser. We will be incorporating the USDA presentation contents into posters to inform the staff of what this program entails.

Lise attended the "SNA Fall Conference" on Saturday, November 18th. The School Nutrition Association of NH keynote speaker was Frank Kitchen. His talk was on "Experiencing Life and Leadership Skills; the concept of Educating, Elevating and Empowering people to be difference makers and life changers." The NH Buying Group gave a presentation on the procurement review. Primex gave a presentation on Time Management.

As you may know, the annual Lyndeborough Holiday Fair was on Saturday, November 25th. Lise had a table, with the help of Jessie Salisbury, to sell the Lyndeborough Elementary History Book. We sold 13 books that day ! We have 11 left !

We did a walkthrough of WLC on November 28th. The focus was on common areas and bathroom facilities. Our next Facilities Subcommittee meeting is tonight at WLC at 5:30 p.m. This is a Capital Improvement Plan (CIP) administrative meeting and will include an update of the worksheet for the annual report.